



Request for Information (RFI) **Response Form**

Ministry of Financial and Economic Management, Infrastructure Cook Islands and Asian Development Bank

Muri and Titikaveka Flood Management Works (Rarotonga, Cook Islands)

And

Pa Enua Water Security Works

In response to Request for Information

Date of this Response: 6th June 2025

# About the Respondent

## 1.1 General Intent and Declaration

Please confirm that you are interested in participating in the procurement process for this contract.

Yes [ ]

No [ ]

If yes, in what capacity would you act:

Materials Supplier (National) [ ]

Materials Supplier (South Pacific) [ ]

Local Civil Contractor [ ]

International Civil Contractor [ ]

Supply chain management [ ]

Other (describe below) [ ]

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|  |

If no, please tell us why.

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## 1.2 Respondent’s Point of Contact

|  |  |
| --- | --- |
| Item | Detail |
| Organisation name: |  |
| Business number: |  |
| Address: |  |
| Contact person: |  |
| Position: |  |
| Contact number: |  |
| Email address: |  |
| National ref….. |  |

# Response to the Requirements

| 2.1 Our credentials |
| --- |
| Your companies sector experience. |
| Stormwater works nationally [ ] Stormwater works across the South Pacific [ ] General civil works nationally [ ] General civil works across the South Pacific [ ] Water networks and / or plumbing nationally [ ] Water networks and / or plumbing across the South Pacific [ ] Materials supply nationally [ ] Materials supply across the South Pacific [ ]  |
| Works experience – Number of Projects over the last 10 years in the Pacific |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **<$500,000(NZD)** | **<$2,000,000(NZD)** | **<$5,000,000(NZD)** | **<$10,000,000(NZD)** | **>$10,000,000(NZD)** |
| **Stormwater / Flooding Projects**  | [Add No.] | [Add No.] | [Add No.] | [Add No.] | [Add No.] |
| **General Civil**  | [Add No.] | [Add No.] | [Add No.] | [Add No.] | [Add No.] |
| **Materials supply** | [Add No.] | [Add No.] | [Add No.] | [Add No.] | [Add No.] |

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| --- |
| Country Experience |
| Cook Islands [ ] South Pacific [ ] Other [ ]

|  |
| --- |
| [List other countries if applicable] |

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| Client Experience |
| Government of the Cook Islands [ ] Asian Development Bank [ ] Other international donor agency [ ]

|  |
| --- |
| [List international donors if applicable]  |

Other [ ]

|  |
| --- |
| [List other client the respondent believes are relevant if applicable]  |

 |
| Financial Capacity (average gross annual turnover for last 5 years) |
| Less than NZD$1,000,000 [ ] Between NZD$1,000,000 and NZD$2,000,000 [ ] Between NZD$2,000,000 and NZD$5,000,000 [ ] Between NZD$5,000,000 and NZD$10,000,000 [ ] Between NZD$10,000,000 and NZD$20,000,000 [ ] Between NZD$20,000,000 and NZD$50,000,000 [ ] Greater than NZD$50,000,000 [ ]  |
| Insurance and Bond Capacity |
| Provide the maximum value of value of performance bond that the respodnent would typically supply for a contract.

|  |
| --- |
| [Provide value and currency] |

Provide the maximum value of contract works insurance that the respondent would typically supply for a contract.

|  |
| --- |
| [Provide value and currency] |

Provide the maximum value of third party insurance that the respondent would typically supply for a contract.

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| --- |
| [Provide value and currency] |

Does the respondent hold standard level of insurance cover and Bond capcity, or does the respondent source insurance and bonds specifically for each project?

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| --- |
| [Provide response] |

Does the respondent have any other comments or concerns regarding potential requirements around the provision of insurances and / bonds for the delivery of these projects?

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| --- |
| [Provide response] |

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| Please provide examples of similar projects you have successfully delivered recently, including the form of contract used (i.e. FIDIC or other) and contract value (USD$). |
|  |
| Please list the type of management plans the respondent has experience in creating. |
| Construction Management Plan (CMP) [ ] Site Specific Safety Plan (SSSP ) [ ] Construction Environmental and Social Management Plan (CESMP) [ ] Sediment and Erosion Control Management Plan Environment (SECMP) [ ] Environmental Health and Safety (EHS) Management Plan [ ]  |

**Respond to 2.2, 2.3 and 2.4 if the respondent would consider tendering for any part of the
‘Muri and Titikaveka Flood Management Works’**

| 2.2 Procurement timelines |
| --- |
| Please comment on the proposed procurement timelines and bid period.  |
|  |
| Please tells us about information that should be provided in advance of a bid that you feel would assist in making a quality bid submission? |
|  |

| 2.3 Delivery Approach |
| --- |
| Please comment on the proposed delivery model (Separate material supply contract and splitting physical works into different work types); suggested areas for responses include:* the respondents financial and management capacity to deliver all work in one package
* the respondents maximum contract size
* the minimum commercial viability size of contract for the respondent
* the benefits / disbenefits of splitting the packages
* the use of the FIDIC form of contract for the physical works
* the programme / sequence of contracts
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|  |

| 2.4 Risks and opportunities |
| --- |
| Are there any risks that you consider should be addressed to allow a successful tender process, in your opinion, how could these be best managed or mitigated? |
|  |
| Are there any interface risks (with other Contract packages) that you are particularly concerned about and, in your opinion, how could these be best managed or mitigated? |
|  |
| Are there any other things that MFEM / ICI / ADB could do to increase the likelihood of your participation in the tender process?  |
|  |
| Are there any other matters or concerns that you wish to raise? |
|  |

**Respond to 2.5, 2.6 and 2.7 if the respondent would consider tendering for any part of the
‘Pa Enua Water Security Works’**

| 2.5 Procurement timelines |
| --- |
| Please comment on the proposed procurement timelines and bid period.  |
|  |
| Please comment on the use of Merit Point Criteria as a way of evaluating bids for each contract package. |
|  |
| Please tells us about information that should be provided in advance of a bid that you feel would assist in making a quality bid submission? |
|  |

| 2.6 Delivery Approach |
| --- |
| Please comment on the proposed delivery model (Separate material supply contract and splitting physical works into different work types); suggested areas for responses include:* the respondents financial and management capacity to deliver all work in one package
* the respondents maximum contract size
* the minimum commercial viability size of contract for the respondent
* the benefits / disbenefits of splitting the packages
* the use of the FIDIC form of contract for the physical works
* the programme / sequence of contracts
 |
|  |

| 2.7 Risks and opportunities |
| --- |
| Are there any risks that you consider should be addressed to allow a successful tender process, in your opinion, how could these be best managed or mitigated? |
|  |
| Are there any interface risks (with other contract packages) that you are particularly concerned about and, in your opinion, how could these be best managed or mitigated? |
|  |
| Are there any other things that MFEM / ICI / ADB could do to increase the likelihood of your participation in the tender process?  |
|  |
| Are there any other matters or concerns that you wish to raise? |
|  |

# Declaration

I have been authorised to submit this response on behalf of [Enter respondent Company]:

|  |  |
| --- | --- |
| Signature: |  |
| Full name: |  |
| Title / position: |  |
| Date: |  |