

Key Items for Consideration:

Tenderers response (to be eligible for the Panel):

- 1) MUST include at least one Completed Schedule of Prices – Including Machinery
- 2) MUST confirm that the Contractor has (or can gain) insurance in line with the contract requirements – No Works Order Requests will be sent to Contractor who have not supplied Insurance Certificates
- 3) MUST Complete Tender Forms

Panel Contract:

- 1) All eligible Tenderers will need to sign a NZS3910 Contract with the Cook Islands Government in order to be part of the panel
- 2) The Contract will have a Contract Value based on the sum total of all rates and quantities for all eligible Schedule of prices
- 3) Having a signed Contract does not entitle the Contractor to complete the volume of work, or gain that volume of revenue
- 4) As all items are Provisional Sums, they can only be expended by instruction of the Engineer
- 5) Instructions by the Engineer will only be in the form of a Accepted Works Price Request Response

Works Order Price Request / Responses:

- 1) Works Order Price Request will be issued to all eligible panel contractors for the particular works area – If the scope of work requires items from more than one schedule of prices to be completed, and the works are in the same proximity, then the Principal may elect to only send a WPR out to Contractor who are eligible across all the relevant schedule of Prices
- 2) WPRs Responses will be assessed based on the LUMP SUM Price and generally the lowest price from the Eligible Contractor will be accepted, however, programme is also important and there may be instance where another contractor (with a higher) price can complete the work sooner and are selected on this basis.
- 3) Accepted WPR responses will be deemed to be a LUMP SUM price to complete the scope of works. The amount is not re-measurable unless the scope of work is changed by the Engineer.


Transparency process:

- 1) The Panel Contractor can request explanation of the decision to accept any WPR to any of the Panel Contractors.

Performance Assessment:

- 1) Works are expected to be completed for a LUMP SUM.
- 2) Works are expected to be completed to a satisfactory standard.
- 3) Where works are not completed to a satisfactory standard, the Contractor will be requested to remedy prior to payment
- 4) Where the works are still not completed to a satisfactory standard, the Engineer may revalue the payment based on what has actually been completed
- 5) Where any particular Contractor executes an accepted WPR to an unsatisfactory standard, they will be notified in writing with justification, and what needs to be done to rectify the issue. Where work has been executed to an unsatisfactory standard, the Engineer may elect not to issue any further WPRs' to the particular Contractor.


Example of Schedule of Quantities Returned by Tenderers

Contract: Te Mata Vai - Access Roads Maintenance Panel					
Work Area: Roadworks and Earthworks					
					
Item Number	Description	Unit	Quantity	Rate	Amount
R1	Material - Provisional Item				
R1.1	Earthworks				
R1.1.1	Supply Topsoil	m3	100	\$ 50.00	\$ 5,000
R1.1.2	Supply Sand	m3	100	\$ 55.00	\$ 5,500
R1.1.3	Supply Hardfill (Scalping)	m3	100	\$ 52.50	\$ 5,250
R1.1.4	Disposal of Clean Material off site	m3	100	\$ 50.00	\$ 5,000
R1.2	Roadworks				
R1.2.1	Supply GAP100	m3	100	\$ 80.00	\$ 8,000
R1.2.2	Supply GAP65	m3	100	\$ 85.00	\$ 8,500
R1.2.3	Supply GAP40	m3	100	\$ 82.50	\$ 8,250
R1.2.4	Supply Concrete	m3	50	\$ 400.00	\$ 20,000
R2	Labour - Provisional Item				
R2.1	General labour	hrs	50	\$ 25.00	\$ 1,250
R3	Plant & Equipment Rates (including operator) - Provisional Item				
R3.1	6 Ton Digger	hrs	40	\$ 80.00	\$ 3,200
R3.2	12 Ton digger	hrs	40	\$ 81.00	\$ 3,240
R3.3	6 Wheeler truck	hrs	40	\$ 82.00	\$ 3,280
R3.4	Transporter	hrs	40	\$ 83.00	\$ 3,320
R3.5	Grader	hrs	40	\$ 84.00	\$ 3,360
R3.6	Water Cart	hrs	40	\$ 85.00	\$ 3,400
R3.7	Compactor	hrs	40	\$ 86.00	\$ 3,440
R3.8	Insert available plant & equipment	hrs	40		\$ -
R4	Reinstatement - Provisional Item				
R4.1	Reinstate disturbed areas	m2	200	\$ 12.00	\$ 2,400
Contract Value (Excl. VAT)					\$ 92,390
VAT		%	15	-	\$ 13,859
Contract Value (Incl. VAT)					\$ 106,249

Notes:

- 1) Quantities provided by against materials in the SOQ
- 2) A list of relevant machinery owned by the Tenderer added to schedule
- 3) Each piece of machinery needs to be assigned 40hrs as a quantity
- 4) All rates added to schedule by Tenderer

Example of Works Price Request



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Works Price Request

Access Road Maintenance Contractor Panel

Reference No.: CK181912

Works Price Request No.: 001

Response required by: 05/03/2019

EXAMPLE

CK181912 Works Price Request NO.001



1. Introduction

The Te Mato Vai Project Management Unit (PMU) has identified maintenance works required on the Te Mato Vai access roads.

This Works Price Request has been sent to all panellists within the Te Mato Vai Access Road Maintenance Contractor Panel. Each panellist is requested to complete the response form attached with this Works Price Request and return electronically to:

Martin.Smith@ghd.com

By 05/03/2019

1.1 Locations of Works

Ngatog Road between CH350-CH380.

1.2 Scope of Works

Supply, spread, level and compact GAP100 material. Total required = 30m (long) x 5.0m (wide) x 0.200m (depth) = 30m³ (compacted)



CK181912 Works Price Request

NO.001

Notes:

- 1) Where appropriate / available photos will be used
- 2) Location will generally based on a Chainage (distance from a known point)



1.3 Schedule of Quantities

A Schedule of Quantities has been developed by the PMU as attached. The Contractor is to price the work using the schedule of prices submitted at tender and return attached to the WPR Contractors Response proforma.

Item Number	Description	Unit	Quantity	Rate	Amount
Contract: Te Mata Vai - Access Roads Maintenance Panel					
Work Area: Roadworks and Earthworks					
WPR: 1					
Date: 1/05/2019					
R1	Material - Provisional Item				
R1.1	Earthworks				
R1.1.1	Supply Topsoil	m3	0	\$ -	\$ -
R1.1.2	Supply Sand	m3	0	\$ -	\$ -
R1.1.3	Supply Hardfill (Scalping)	m3	0	\$ -	\$ -
R1.1.4	Disposal of Clean Material off site	m3	0	\$ -	\$ -
R1.2	Roadworks				
R1.2.1	Supply GAP100	m3	24	\$ -	\$ -
R1.2.2	Supply GAP85	m3	0	\$ -	\$ -
R1.2.3	Supply GAP40	m3	0	\$ -	\$ -
R1.2.4	Supply Concrete	m3	0	\$ -	\$ -
R2	Labour - Provisional Item				
R2.1	General labour	hrs		\$ -	\$ -
R3	Plant & Equipment Rates (including operator) - Provisional Item				
R3.1	Insert plant & equipment required	hrs		\$ -	\$ -
R3.2	Insert plant & equipment required	hrs		\$ -	\$ -
R3.3	Insert plant & equipment required	hrs		\$ -	\$ -
R3.4	Insert plant & equipment required	hrs		\$ -	\$ -
R3.5	Insert plant & equipment required	hrs		\$ -	\$ -
R3.6	Insert plant & equipment required	hrs		\$ -	\$ -
R3.7	Insert plant & equipment required	hrs		\$ -	\$ -
R3.8	Insert plant & equipment required	hrs		\$ -	\$ -
R4	Reinstatement - Provisional Item				
R4.1	Reinstatement disturbed areas	m2	0	\$ 12.00	\$ -
Contract Value (Excl. VAT)					\$ -
VAT		%	15	-	\$ -
Contract Value (Incl. VAT)					\$ -


CK181912 Works Price Request

NO.001

Notes:

- 1) The WPR SOQ will only include the material quantities require to be supplied by the Contractor
- 2) Hours and machinery required to complete the work to be determined by the Contractor
- 3) Rates will be left blank, but the Contractor must use the rates that were submitted in their original Tender submission

Example of Contractor Work Price Request Response



Works Price Request - Contractors Response

Access Road Maintenance Contractor Panel

Reference No.: CK181912

Works Price Request No.: 001

Name of Contractor: Barotonga Contracting Ltd

Contractors Representative: Joe Bloggs

Date: 04/03/2019

-----FOR COMPLETION BY THE PRINCIPAL OR THEIR REPRESENTATIVE ONLY-----

This Works Price Request Response has been:


Accepted Declined SIGNED: _____

(ENGINEER)

CK181912 Works Price Request NO.001

Notes:

- 1) WPR No. to be included in responses



1. Contractor Details

Name of Contractor: Rarotonga Contracting Ltd

Address: Avarua

Contractor Representative: Name: Joe Bloggs
Phone: 55 555
Email: joe.bloggs@rcl.co.ck

2. Selection of Work

Please mark each box relevant to the work you are pricing for. If you are pricing for all work, please mark all boxes.

Roadworks and Earthworks

Drainage

Site Clearance

3. Programme

Earliest Start date: 07/03/2019

Earliest End date: 07/03/2019

[Detailed programme optional – attach to WPR response]

4. Price

Total Fee: NZD \$4,293 (Inc VAT)


[Attach Schedule of Prices to WPR response]

SIGNED BY: _____ (AUTHORISED SIGNATORY OF CONTRACTOR)

CK181912 Works Price Request NO.001

Notes:

- 1) Include Contact details
- 2) Check which work you have priced for (note more than one schedule may be included)
- 3) Enter Achievable start and completion dates (we will be relying on these)
- 4) Enter your Price based on the your completed Schedule of Prices (for the WPR)
- 5) Sign the WPR Response

Contract: Te Mata Vai - Access Roads Maintenance Panel					 TE MATO VAI <small>The Link Between Your Property and the World's Best Beaches at Cliffe and Old Bluff</small>
Work Area: Roadworks and Earthworks					
Contractor: Rarotonga Contracting Ltd					
WPR: 1					
Date: 4/03/2019					
Item Number	Description	Unit	Quantity	Rate	Amount
R1	Material - Provisional Item				
R1.1	Earthworks				
R1.1.1	Supply Topsoil	m3	0	\$ 50.00	\$ -
R1.1.2	Supply Sand	m3	0	\$ 55.00	\$ -
R1.1.3	Supply Hardfill (Scalping)	m3	0	\$ 52.50	\$ -
R1.1.4	Disposal of Clean Material off site	m3	0	\$ 50.00	\$ -
R1.2	Roadworks				
R1.2.1	Supply GAP100	m3	24	\$ 80.00	\$ 1,920
R1.2.2	Supply GAP65	m3	0	\$ 85.00	\$ -
R1.2.3	Supply GAP40	m3	0	\$ 82.50	\$ -
R1.2.4	Supply Concrete	m3	0	\$ 400.00	\$ -
R2	Labour - Provisional Item				
R2.1	General labour	hrs		\$ 25.00	\$ -
R3	Plant & Equipment Rates (including operator) - Provisional Item				
R3.1	6 Ton Digger	hrs	4	\$ 80.00	\$ 320
R3.2	12 Ton digger	hrs	0	\$ 81.00	\$ -
R3.3	6 Wheeler truck	hrs	10	\$ 82.00	\$ 820
R3.4	Transporter	hrs	3	\$ 83.00	\$ 249
R3.5	Grader	hrs	3	\$ 84.00	\$ 252
R3.6	Water Cart	hrs	0	\$ 85.00	\$ -
R3.7	compactor	hrs	2	\$ 86.00	\$ 172
R4	Reinstatement - Provisional Item				
R4.1	Reinstate disturbed areas	m2	0	\$ 12.00	\$ -
Contract Value (Excl. VAT)					\$ 3,733
VAT					\$ 560
Contract Value (Incl. VAT)					\$ 4,293

Notes:

- 1) Rates inputted by Contractor as per the Tenderer Schedule of Prices
- 2) Machinery required to complete the scope of work added by the Contractor
- 3) Required numbers of hours for each piece of machinery added by Contractor
- 4) Price (inc VAT) completed – This will be a LUMP SUM price to complete the scope – NO re-measure will be considered unless further work is instructed by the Engineer